



# Basin Construction & Drain Tile, LLC

Dear Applicant,

Please complete the attached application to the best of your ability. Try to leave as little as possible blank. If you wish to attach a resume to your application you may; however, it is not required. Applications that are unreadable will not be considered. If your application is accepted we will contact you for an interview.

Thank you for your interest in a position at Basin Construction & Drain Tile, LLC.



# Basin Construction & Drain Tile, LLC

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Employment Wanted:  Full Time  Part Time  Temporary Date Available: \_\_\_\_\_ to \_\_\_\_\_

Are you under the age of 18? YES  NO  Are you a citizen of the United States or are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO  If yes, explain: \_\_\_\_\_

Will your driving record prohibit your ability to drive a company vehicle? YES  NO  If yes, explain: \_\_\_\_\_

Has any license, permit, or privilege ever been suspended or revoked? YES  NO  If yes, explain: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

**References**

*Please list three professional references.*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_  
May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_  
Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?

YES

NO

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Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?

YES

NO

**Driving Experience (If applicable)**

Type of Equipment/Vehicle: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_ Approx # of Miles: \_\_\_\_\_

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Type of Equipment/Vehicle: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_ Approx # of Miles: \_\_\_\_\_

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Type of Equipment/Vehicle: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_ Approx # of Miles: \_\_\_\_\_

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Type of Equipment/Vehicle: \_\_\_\_\_ Dates: \_\_\_\_\_ to \_\_\_\_\_ Approx # of Miles: \_\_\_\_\_

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

*I give Basin the right to contact all references, previous and current employers, and educational departments.*

*I understand that Basin Construction & Drain Tile, LLC does not discriminate when hiring.*

*I understand that if I am hired I reserve to right to resign at any given time, as Basin reserves the right to terminate my employment at any given time.*

*I understand that if I am hired I will be required to prove identity and employment authorization, as well as to read and complete additional paperwork.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_